



OVERTIME FORM

Employee name: Ato Supriyanto
Division / Position: Frontend Developer
Date of Submission: 22 Maret 2021

No	Date	Time		Total Overtime Hours	Project	Reason of Overtime
		START	END			
1	Jumat 12 Maret	19:00	21:00	2:00	ESSA	Mengejar deadline untuk styling
2	Sabtu 13 Maret	9:00	15:00	6:00	ESSA	Mengejar deadline untuk header footer dan homepage
3						
4						

Requested by,
Date

Verified by HR,
Date

Approved by Dept Head
Date

Received by Finance,
Date